Top Skills of Effective Leaders/Managers

1. Verbal communication (incl. listening)
2. Assertiveness
2. Oral Presentations
3. Negotiating
4. Managing time & stress
5. Team building
6. Team decision making
7. Recognizing, defining, and solving problems
8. Team leadership
9. Motivating and influencing others
10. Managing conflict
11. Delegating
12. Setting goals and articulating a vision
13. Career management
14. Self-awareness
15. Learning/thinking style
16. Gaining rapport
17. Emotional Intelligence